



MATT KITTRELL

NETWORK SECURITY & SYSTEMS ADMINISTRATOR - PC SUPPORT SPECIALIST - WEB DESIGN & DEVELOPER

210-707-1380

me@mattkittrell.com

www.mattkittrell.com

26 Years Old, Married

115 Cibolo Creek, Boerne (Texas), US

Available for hire!

Summary of Qualifications

Experienced and detailed oriented Professional with superior customer service in Information Technology and Help Desk Special skills in communications. In addition, I work well in a fast paced team environment and skilled in upgrades of systems and migration. I also possess a special skill in organizing complex projects, defining project priorities.

Core Competencies include:

High Degree of Professionalism

Problem Solver

Ability to Multi-Task

Attention to Detail

Organized

Excellent Interpersonal Skills

Team Player

Self-Motivated

Outstanding Leader

Adapts Quickly

Technical Skills

HTML & CSS	advanced, 12 years	Photoshop	advanced, 12 years	Corel Draw	intermediate, 4 years
PHP	advanced, 8 years	Fireworks	advanced, 6 years	Illustrator	advanced, 8 years
Javascript	intermediate, 4 years	Cinema 4D	beginner, 1 year	SEO	intermediate, 3 year

Work Experience

Owner / Operator

2011 - Present

[San Antonio Nerd Herd, San Antonio, TX / Full-time](#)

We offer the same services as "the geek guys" at a 60% difference in price. Our goal is timely and effective help with all of your computing, home theater and car technology needs. Our Techs fix any PC problem. Any make, any model, no matter where you purchased your computer. We guarantee our service. If you're not completely satisfied, we'll do our best to correct the problem - fast and free.

Owner / Operator

2010 - Present

[BoerneWire, Boerne, TX / Full-time](#)

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Cheif Executive Officer

2009 - Present

[Kalyptek, LLC, Boerne, TX / Full-time](#)

Kalyptek is an award-winning design, advertising, and IT firm servicing the Hill Country for 3 years. We specialize in Developing & Administering Networks, Wireless Networks, Servers, File Servers, Business Class Routing, Print Materials, Graphic Design, Video, Web Design, and Online Creative. Whether working for a national corporation or a small business located around the corner, the team at Kalyptek has only one goal in mind to produce a creative, technical, and exceptional service that delivers you the results.

Technology Operations Director

2008 - 2009

[Kalypto, LP, Boerne, TX / Full-time](#)

Proactive, results-focused professional with a history of driving efficiency and excellence of IT organizations for multi-sized companies (start-up through to Fortune 500) across a diverse range of industries. Instrumental in developing and executing strategies that measurably improve quality and customer service. Actively seeks opportunities to lower costs and raise productivity, while advancing efforts to enhance capabilities and support major corporate initiatives. Strong communicator and team builder with a proven ability to lead high-value projects, manage critical change efforts, and contribute to company revenue and growth. While at Kalypto co-founder Bill Poston help me create Kalyptek, LLC.

Senior Web Developer

2007 - 2008

[Missing Link Inc, San Antonio, TX / Full-time](#)

Web developer experienced in the complete lifecycle of websites and web applications. A web developer that uses a variety of software, programming and markup languages combined with Web design principles to create web sites and web based applications. Skilled in assessment of client needs and requirements. Excellent problem-solving skills with ability to work independently or in team environment. An open-minded, self-motivated, highly organized individual who is eager to continue to grow both personally and professionally.

Sales & Technical Support

2005 - 2007

Dell Call Center (Spherion), McGregor, TX / Full-time

Answer incoming sales calls, and Troubleshoot customer's in-home computer-system setup and operations.

Store Director

2004 - 2005

Game Crazy, Waco, TX / Full-time

Customer Support & Sales, Store Management

Technical Support Representative

2003 - 2004

S2G (Support Services Group), Waco, TX / Full-time

Answer and troubleshoot inbound technical support calls for Rio MP3 players, and ReplayTV DVRs.

Graphic Artist & Computer Technician

2000 - 2003

Centurion Design Company, Boerne, TX / Full-time

Education

Texas State Technical College Waco

2003 - 2007

Network Security Specialist

The number of security breaches involving sensitive data since 2005 totals almost 262 million according to the Privacy Rights Clearing House. These breaches crossed all sectors, including health care, financial, education, public administration and much more. The economic impact of those hacking and stealing data has now reached into the billions, creating a major problem for nearly every business today. Network security has become a profession all its own, with companies moving it from a lower position to a top priority job. To get in on this evolving technology, you will need the skills and training it takes to counteract those who drain society of vital resources, money and time.

Texas State Technical College Waco

2003 - 2007

Computer Networking & Systems Administration

Communications networks of computers and routing devices are no longer luxuries. Today business, government and individuals depend on reliable connections to communication systems that transmit and receive information instantaneously over long distances. Computers, the cornerstones of new communication systems, connect networks that link information through fiber optic, wireless or satellite media.

Troubleshoot network and computer problems. Retrain themselves to adapt to new networking technologies as they emerge; Produce quality work using their acquired knowledge and skills; Use resources to locate and apply information applicable to the job at hand; and Administer to clients' and network users' needs.

Extra Curricular Activities

Technology Student Association

The mission of the Technology Student Association is to prepare its membership for the challenges of a dynamic world by promoting technological literacy, leadership, and problem solving skills, resulting in personal growth and opportunities.

2002-2003 Texas State Sergeant-At-Arms, Region 20 President, & Chapter 134 President

2000-2001 Region 20 Vice President, & Chapter 134 Parliamentarian

1999-2000 Chapter 134 Vice President